

TOWN OF DUNE ACRES
COUNCIL MINUTES
for December 21, 2004

The Town of Dune Acres Town Council met for its regular monthly meeting on Tuesday, December 21, 2004 at the Town Hall.

Town Council President Benjamin Bolton called the meeting to order at 7:05 p.m. with Councilperson Louise Roberts, Clerk-Treasurer Anne Hiestand and Town Attorney Dan Whitten in attendance. Council President Ben Bolton opened the meeting with the pledge of allegiance.

The meeting started with a presentation by Jim Smith from Able Disposal. He reported that as of 2/1/2005 all waste haulers will be required by Porter County to offer recycling to all customers. He wanted to pursue a contract with the Town as a whole or continue with individuals as it is done now. Councilperson Louise Roberts indicated that the Town is not interested in having a contract with any waste hauler, but rather the individual residents obtain their own garbage and recycling collection.

APPROVAL OF MINUTES:

Councilperson Louise Roberts moved that the minutes be approved as presented.
Council President Ben Bolton seconded the motion and it unanimously carried.

FINANCIAL REPORT FOR THE TOWN OF DUNE ACRES as of November 30, 2004:

Bank One Checking Account	\$36,331.99
Bank One Money Market Account	\$138,833.72
First State Bank of Porter Checking Account	\$256,431.89
TOTAL	\$431,597.60

Councilperson Louise Roberts made a motion to accept the financial report as submitted, which motion was seconded by Council President Ben Bolton and the motion unanimously carried.

PAYMENT OF THE CLAIMS:

Councilperson Louise Roberts made the motion to accept the claims as presented.
Council President Ben Bolton seconded the motion and it unanimously carried.

CLAIMS APPROVED FOR THE TOWN OF DUNE ACRES for December 21, 2004:

Municipal Code Corporation	Deposit on Municipal Code Book	\$2,250.00
Andrew W. Belsha	December 1, 2004 Payroll	\$591.83
Atha W. Belsha	December 1, 2004 Payroll	\$1,231.61
Ray Friday	December 1, 2004 Payroll	\$295.69

Anne Hiestand	December 1, 2004 Payroll	\$354.58
David W. Kristophel	December 1, 2004 Payroll	\$628.70
Philip A. Lepley	December 1, 2004 Payroll	\$1,115.19
Nick Markovich	December 1, 2004 Payroll	\$807.49
Terry R. Trout	December 1, 2004 Payroll	\$501.99
Garrett L. Tyrrell	December 1, 2004 Payroll	\$930.57
Andrew W. Belsha	2004 Holiday Payroll	\$79.83
Atha W. Belsha	2004 Holiday Payroll	\$115.70
Ray Friday	2004 Holiday Payroll	\$62.09
David W. Kristophel	2004 Holiday Payroll	\$78.23
Philip A. Lepley	2004 Holiday Payroll	\$150.79
Nick Markovich	2004 Holiday Payroll	\$119.74
Terry R. Trout	2004 Holiday Payroll	\$78.29
Garrett L. Tyrrell	2004 Holiday Payroll	\$110.88
Bank One	Payroll Liability Check	\$1,940.66
Indiana Dept. of Revenue	Payroll Liability Check	\$323.49
Ferrellgas	Tank rent and filled	\$158.68
Griffin Marketing Services	Laminate Wildflowers poster	\$33.00
Able Disposal	Monthly garbage service	\$26.00
NIPSCO	Gas & electric	\$617.08
Anton Insurance	Clerk-Treasurer Bond 2005	\$120.00
Dan Whitten	Fourth Quarter Legal Fees	\$1,250.00
Datagraphics	Copies and paper	\$35.00
Kramer & Leonard Office Products	Typewriter supplies & Toner	\$84.08
LaCorte Htg. & AC	Rewiring at tennis courts	\$1,300.00
Keystone Consulting Services, Inc.	****Key-Budget for Windows	\$3,750.00
Nextel	Monthly Service	\$58.96
Verizon North	Monthly phone	\$135.56
Pinkerton Fuels & Lubricants	Monthly gasoline for vehicles	\$101.14
Bank One Credit Card	See itemization	\$354.79
Bedrock & Boulders, Inc.	Road patching, backhoe work	\$900.00
Cargill Deicing Technology	Bulk Clearlane Treated 6/2	\$1,144.48
Whitcomb Trucking, Inc.	23-24 Sand 1 Ton	\$165.00
Hopkins Ace Hardware	Paint for gatehouse chimney	\$60.89
Circle "R" Mechanical Inc.	Work on holding tank	\$1,578.91
Q & S Corporation	3 Cypress Loan Payment	\$1,200.00
Cecilia Call	Reimburse for supplies	\$13.63
Star Uniforms	Uniforms for security	\$182.06
Harbor Chevrolet-Cadillac MC	Purchase of Truck	\$16,211.18
John Sullivan	Reimburse dues & books	\$108.90
Indiana Assoc. of Building Officials	Classes for John Sullivan	\$246.00
		\$41,602.69

**** ½ paid with contract balance encumbered until delivery

CORRESPONDENCE: The Chumans provided road maintenance suggestions and reported that recommendations are available from Purdue University. Council President Ben Bolton reported that the Morton Arboretum uses power brushes like a street sweeper. They also use calcium chloride where needed and in parking areas.

COMMISSION REPORTS:

FIRE: Fire Commissioner Mark Hull was absent.

MUNICIPAL CODE: Commissioner Bill Nixon indicated that Municipal Code

Corporation has been retained to develop the Town's Municipal Code. The next step is to mail existing ordinances to the company. After three months they will meet with the Town Attorney. Commissioner Nixon is trying to locate a Beach Maintenance Ordinance if it exists. Indiana State Code will be used when nothing specific is mentioned.

ROADS/TOWN ENGINEER: Commissioner Call is expecting snow removal and deicing to be better than last year. One of the difficulties that has developed is communication about problems on the west end of Town.

Summary of 2004 - Many projects were completed. The year started poorly with the water main break January 20, 2004 on Clubhouse Drive. It has taken 10 months to get the situation cleaned up.

3200 feet of road were resurfaced, speed bumps were installed at the gatehouse, manufactured ones have been purchased for use during the summer season close to the park, two new curb drains were installed, emergency access road was completed, new underground cable was installed from Pumphouse to the Clubhouse, a sprinkler system was installed in the Clubhouse (by Dune Acres Civic Improvement Foundation, Inc.), waterline was installed to the Clubhouse, and Indiana American Water Co. separated the water systems.

Commissioner Call requested a new VCR (\$400) and monitor (\$150 - \$200) for the gatehouse. He also requested a new copy machine for the gatehouse. Resident Terry Hiestand, 2 Fern Lane, asked if the Town could purchase new stop signs for the entrance.

PARKS: Commissioner Kellie Klein was absent.

BEACH: Commissioner Rob Carstens was absent.

BUILDING: Commissioner John Sullivan reported that pre-drywall inspections had been completed at 2 Oak Drive, 6 Aspen Lane, and 2 Cypress Lane. He requested that the Town Council review the three story ordinance, suggesting that perhaps it is out of date with the new building sites.

DEER COMMITTEE: Committee Chairman Ray Tittle reported that Davis Aviation aerial study showed there are still 59 deer/square mile, which is five times the healthy ratio. He complemented Irv and Cecilia Call's son-in-law with his prompt response to removing slain deer. The Indiana Dunes State Park reported poor results on their two weekends for deer culls because of bad weather.

MAINTENANCE: Commissioner Bill Griffin was absent.

POLICE: Commissioner Cecilia Call reported that new forms were being distributed to the residents to provide emergency contact information.

ENVIRONMENT: Commissioner Sue Smith reported that Noel Pavlovic is attempting to obtain a grant for the removal of bittersweet under the Lake Michigan endangered species protection. She also reported that Richardson Wildlife Sanctuary was closed and the books had been distributed to Westchester Township Museum which will be housed in the Brown Mansion. She noted that some books had been brought to the Town Hall for residents' research.

Commissioner Smith's son Jeff had been shot in Iraq but he was on the mend and he appreciated all the boxes sent from Dune Acres. Another note he and his wife had a baby girl born on his birthday December 14, 2004.

WATER: Council President Ben Bolton reported that the Oak Drive project will not be finished by Christmas but should be soon after. Indiana American Water Company would clean up the sight as soon as weather permitted.

OLD BUSINESS: There was no old business to come before the Town Council.

NEW BUSINESS: The following two resolutions were presented, motion made by Councilperson Louise Roberts to pass, seconded by Council President Ben Bolton and passed unanimously.

RESOLUTION 2004-2

RESOLUTION TO ADOPT ACCOUNTING SOFTWARE AND REQUEST FORMS APPROVAL

WHEREAS, the Town of Dune Acres finds that it is beneficial to utilize the financial software from a single vendor and,

WHEREAS, Keystone has provided financial software systems and updates to Indiana Towns which contain procedures and produce forms that are required and approved by Indiana State Board of Accounts and Department of Local Government Finance.

NOW THEREFORE BE IT RESOLVED that the Town of Dune Acres adopts Keystone financial software systems and requests that the Indiana State Board of Accounts approve all forms which are submitted by the Town of Dune Acres and any updates and revisions provided in the future for use by the Town of Dune Acres.

APPROVED by Town Council of the Town of Dune Acres, Porter County, Indiana.

THIS 21st day of December, 2004.

RESOLUTION 2004-3
RESOLUTION MAKING MINOR TRANSFERS
WITHIN THE GENERAL FUND

The following minor transfers are hereby approved:

FROM THE GENERAL FUND ACCOUNT:		TO THE GENERAL FUND ACCOUNT:	
Bottled Gas	\$ 403.00	Plan Commission:	\$ 1,103.91
Environmental Commission	\$700.91	Engineering Fees	
Maintenance Supplies	\$ 252.00	Subscriptions & Dues	\$ 252.00
Miscellaneous	\$ 495.58	Capital Expenditures: Equipment	\$ 495.58
Animal Control	\$ 1,600.00	Capital Expenditures: Roads	\$ 6,014.13
Building Maintenance	\$ 2,800.00		
Legal Services	\$ 1,614.13		
Utilities: Gas - Electric	\$ 3,200.00	Capital Expenditures: Town Emergency Entrance Improvements	\$ 4,537.24
Maintenance	\$ 1,337.24		
TOTAL TRANSFERRED	\$ 12,402.86		\$ 12,402.86

Duly passed and adopted by the Dune Acres Town Council this 21st day of December,
2004.

The Town Council approved a new bond for the Clerk-Treasurer.

QUESTIONS & DISCUSSION: Resident and Municipal Code Commissioner Bill Nixon suggested that the Town Council schedule “work sessions” for the Town Code revision project so the public could review progress and provide input.

At 8:18 p.m. Council President Bolton entertained a motion from Councilperson Louise Roberts to adjourn the meeting. The meeting was adjourned.

Benjamin Bolton, Council President

Louise Roberts, Councilperson

Anne Hiestand, Clerk-Treasurer